The Everett Program is a social innovation lab at the University of California Santa Cruz that works with communities all across the globe, applying creativity and technology to address urgent social and environmental problems. Under the direction of Director and Professor Chris Benner, the program uses social enterprise principles, working with undergraduate and graduate students and faculty, to create innovative social justice and sustainability projects in partnership with nonprofits and NGOs locally and abroad.

The successful candidate will participate in research projects of the Everett Program. Responsibilities will include gathering of both quantitative and qualitative data, analysis of data, writing of papers and research reports, and assistance in preparation of grant applications. It will also be the responsibility of selected candidate to effectively manage multiple research projects; this will include creating timelines for each project, tracking progress of research projects, and proposing ideas for realigning projects with their timelines. Since this position requires working on multiple projects simultaneously and constantly collaborating with the Director and other group members, the applicant will need to excel at multi-tasking, be extremely self-motivated, and have exceptional written and verbal communication skills. The successful candidate also needs to have experience working in culturally diverse settings with organizations committed to social justice and sustainability.

Rank: Assistant Specialist Step II – Associate Specialist Step II, determined by qualifications and experience (See rank qualifications)

Salary: Starting at $45,576, commensurate with rank, qualifications and experience.

Basic Qualifications: Master’s degree in Urban Planning, Economics, Public Policy, or related field, and at least one year of research-related work experience.

Preferred Qualifications: Experience in statistical analysis of data sets (including use of SPSS, Stata, R, or similar software package); knowledge of ArcGIS; experience in writing and preparation of grants; ability to work well with faculty, staff, and students in an independent fashion; follow-up on orders and timelines; prioritize workload; meet deadlines; and communicate well verbally and in writing.

Position Available: As soon as possible after closing date.

Term of Appointment: The initial appointment is for one year, with the possibility of extension. Should the hiring unit propose reappointment, a review to assess performance will be conducted. Reappointment is also contingent upon availability of funding.

TO APPLY: Applications are accepted via the UCSC Academic Recruit online system, and must include a letter of application addressing how you meet the qualifications, curriculum vitae, samples of research products/publications, and letters of recommendation from 2-3 professional contacts.* Documents/materials must be submitted as PDF files.

Apply at https://recruit.ucsc.edu/apply/JPF00325
Refer to Position #JPF00325-16T in all correspondence

*CLOSING DATE: Review of applications will begin on December 14, 2015. To ensure full consideration, applications should be complete by this date. The position will remain open until filled, but not later than June 30, 2016.