DESCRIPTION
The Department of Ecology and Evolutionary Biology [https://www.eeb.ucsc.edu/about/index.html] at the University of California, Santa Cruz (UCSC) invites applications for the position of Program Director of the UCSC Doris Duke Conservation Scholars Program, under the direction of Professor Erika Zavaleta. The Doris Duke Conservation Scholars program will recruit from across the US and its territories, seeking undergraduates with passion and transformative potential from diverse racial, ethnic, and socioeconomic backgrounds. The program has three key components:

• Integrative training in leadership, design, communication, collaboration, and field conservation science and practice through an annual intensive summer course and internship placements outside the academic sector.
• Strong mentoring for scholars throughout and beyond the two-year scholarship period, with opportunities to interact and work with leaders in conservation and allied fields.
• Cultivation of an enduring community among scholars and their mentors, instructors, families, peers, and partner organizations.

We are looking for a dynamic, engaged leader to manage this program. The director will work with a national advisory board of diverse conservation leaders in academia, Non-governmental organizations (NGO), philanthropy, and government and a national network of internship sponsors and partners. The successful candidate will be responsible for the following:

• Lead outreach, recruitment, and selection of 20 undergraduate conservation scholars each year to participate in a two-year program based at UC-Santa Cruz.
• Work closely with the faculty director, other staff, the program steering committee and advisory board to design and implement programming including an 8-week annual summer conservation research and leadership course; annual winter retreats; year-round mentoring at scholars’ home institutions; and group internship placements with NGOs, foundations, agencies, private firms, and cross-sector partnerships in conservation.
• Maintain and build a network of partners, including contributing faculty, advisory board members, speakers and panelists, and other organizations to contribute to the program and support the community of scholars and program alumni.
• Mentor current and past participants in the program.
• Manage program finances and reporting.

Applicants with any or all of the following preferred qualifications are strongly encouraged to apply:

• Successful experience building strategic partnerships to scale outcomes in an outward facing role.
• Familiarity with the Doris Duke Conservation Scholars Program or other undergraduate experiential education programs.
• Experience leading and/or designing experiential field courses.
• Understanding of the current landscape in undergraduate internship and educational summer programs.
• Ability to relate well to students, mentors, and adults from various age groups and cultural backgrounds.
• Excellent collaborative, communication, networking, organizational and mentoring skills.
• Demonstrated commitment to the goal of increasing conservation’s reach and effectiveness, particularly through an increase in the diversity of its leaders and practitioners.
• Advanced written and oral knowledge, and reading comprehension, of Spanish and/or French.
• Field teaching experience, including risk management and logistics.
• Experience working with undergraduate students from diverse backgrounds (cultural, socioeconomic, and/or gender) as a teacher, mentor, researcher, and/or supervisor.

ACADEMIC TITLE
Academic Coordinator II
SALARY
Starting at $65,904, commensurate with qualifications and experience.

BASIC QUALIFICATIONS
• Graduate degree in conservation-related field (such as conservation science, policy, law or biology), or relevant field, or three to five years of research experience in the aforementioned fields.
• Experience working with undergraduate students as a teacher, mentor, researcher, and/or supervisor.
• Experience managing and administering outdoor education programs.
• Experience with writing and obtaining grants, managing budgets and reporting.
• Supervisory experience.

PREFERRED QUALIFICATIONS
Ph.D. in conservation-related field (such as conservation science, policy, law, or biology), or relevant field.

POSITION AVAILABLE
As soon as possible after initial review of the applications.

DURATION OF POSITION
Initial appointment will be full-time for two years with the possibility of reappointment. Should the hiring unit propose reappointment; a review to assess performance will be conducted. Reappointment is also contingent upon the availability of funding.

APPLICATION REQUIREMENTS
Applications are accepted via the UCSC Academic Recruit online system. All documents and materials must be submitted as PDFs.

APPLY AT https://recruit.ucsc.edu/apply/JPF00511
Please refer to Position # JPF00511-18T in all correspondence.

Documents/Materials
• Letter of application that addresses your expertise and skills (required)
• Curriculum vitae which includes a list of references (a minimum of two must be provided) and their contact information (required)
• Relevant writing sample, such as a publication or grant proposal (required)

RECRUITMENT PERIOD
Full consideration will be given to applications completed by February 26, 2018. Applications received after this date will be considered only if the position has not been filled.

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or protected veteran status. UC Santa Cruz is committed to excellence through diversity and strives to establish a climate that welcomes, celebrates, and promotes respect for the contributions of all students and employees. Inquiries regarding the University’s equal employment opportunity policies may be directed to the Office for Diversity, Equity, and Inclusion at the University of California, Santa Cruz, CA 95064 or by phone at (831) 459-2686.

Under Federal law, the University of California may employ only individuals who are legally able to work in the United States as established by providing documents as specified in the Immigration Reform and Control Act of 1986. Certain UCSC positions funded by federal contracts or subcontracts require the selected candidate to pass an E-Verify check (see https://www.uscis.gov/e-verify). More information is available at the APO website (see https://apo.ucsc.edu/policy/capm/104.000%20.html) or call (831) 459-4300.

UCSC is a smoke & tobacco-free campus.

If you need accommodation due to a disability, please contact the Academic Personnel Office at apo@ucsc.edu (831) 459-4300.

VISIT THE APO WEB SITE AT http://apo.ucsc.edu

1/26/18