The Vice Provost and Dean of the Division of Graduate Studies reports to the Campus Provost/Executive Vice Chancellor and assumes major responsibility for enhancing graduate and postdoctoral education at UC Santa Cruz. In coordination with the other senior members of the Provost’s Office and the Divisional Deans, the Graduate Dean plays a leadership role in all aspects of graduate education, as well as supporting postdoctoral training, on the Santa Cruz campus and provides strategic, academic, and administrative direction to the Graduate Division.

This position is vitally important to the future of UC Santa Cruz and the appointee will have a significant role in shaping the future of the campus. The Graduate Dean will take a leadership position in building and strengthening the graduate programs. As a member of the Campus Provost’s team, the Graduate Dean will be conversant with all aspects of the campus’s growth and will represent and advocate all issues of graduate education in campus planning.

A detailed description of the essential functions and specific duties of this position can be accessed at [https://cpevc.ucsc.edu/leadership-searches/vpd-gs/index.html](https://cpevc.ucsc.edu/leadership-searches/vpd-gs/index.html)

TERMIN OF APPOINTMENT: The initial appointment will be for a five-year appointment, with the possibility of renewal. Salary is commensurate with experience and qualifications.

BASIC QUALIFICATIONS:
- Candidate must be a member of the UCSC Academic Senate with tenure or security of employment (SOE)
- Demonstrated experience in leadership

PREFERRED QUALIFICATIONS:
- Experience in team building, communication, and interpersonal skills
- Ability to communicate and work effectively with diverse campus constituents (faculty, students, staff, administrators) and external partners
- Ability to exercise discretion and sound judgment in dealing with confidential and sensitive issues
- Ability to provide leadership and vision for future academic growth and development
- Substantial administrative experience

POSITION AVAILABLE: Position is available July 1, 2018.

TO APPLY: Applications are accepted via the UCSC Academic Recruit online system. Applicants must submit a cover letter expressing their interest and qualifications and an updated curriculum vitae or biobibliography. Documents must be submitted as PDF files.

Apply at [https://recruit.ucsc.edu/apply/JPF00524](https://recruit.ucsc.edu/apply/JPF00524) Refer to Position #JPF00524-18 in all correspondence.

CLOSING DATE: Full consideration will be given to applications completed by May 4, 2018. The position will remain open until filled, but not later than 12/31/2018.

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or protected veteran status. UC Santa Cruz is committed to excellence through diversity and strives to establish a climate that welcomes, celebrates, and promotes respect for the contributions of all students and employees. Inquiries regarding the University's equal employment opportunity policies may be directed to: Office for Diversity, Equity, and Inclusion at the University of California, Santa Cruz, CA 95064. (831) 459-2686.

Under Federal law, the University of California may employ only individuals who are legally able to work in the United States as established by providing documents as specified in the Immigration Reform and Control Act of 1986. Certain UCSC positions funded by federal contracts or sub-contracts require the selected candidate to pass an E-Verify check. More information is available here or from the Academic Personnel Office (APO) at (831) 459-4300. UCSC is a smoke & tobacco-free campus.

If you need accommodation due to a disability, please contact the Academic Personnel Office at apo@ucsc.edu (831) 459-4300.