

UNIVERSITY OF CALIFORNIA, SANTA CRUZ

UCSC Extension Silicon Valley Business and Management Programs Instructors

[UCSC Extension Silicon Valley](#) invites applications for qualified part-time contract instructor(s) to teach various business and management courses. These courses are designed to meet the continuing education needs of working professionals. To see the current courses we offer, please visit our Web site at www.ucsc-extension.edu and click on [Business and Management](#). Course topics are organized under certificate programs or inter-disciplinary programs (see the list below). Applicants should have substantial working knowledge in any of these fields. Special attention will be given to individuals with proven professional teaching skills.

- Accounting
- Business Analyst
- Project & Program Management
- Project Management, Advanced
- Social Media Marketing

RANK: Instructor

SALARY: Teaching appointments are by contract for the length of the course and part-time only. Instructor compensation is by agreement.

MINIMUM QUALIFICATIONS: An advanced degree is required, along with comprehensive knowledge of the subject, 5+ years of relevant industry experience, and demonstrated teaching skills.

EFFECTIVE DATES: As openings occur, you will be contacted. Planning cycle for new courses typically starts 5 to 9 months ahead of the intended quarter.

TO APPLY: *Electronic submission is preferred.* Applicants should submit curriculum vitae in an email letter indicating the area or specific topics of interests, and three letters of reference* to extensionprogram@ucsc.edu.

*All letters will be treated as confidential documents; please direct your references to UCSC's confidentiality statement at http://apo.ucsc.edu/academic_policies_and_procedures/cappm/confstm.htm

Alternate mailing address:

UCSC Extension
Academic Services
2505 Augustine Drive
Santa Clara, CA 95054

Please refer to position #T11-51 in your reply

CLOSING DATE: Ongoing

As this is an open recruitment, applications will be reviewed and contacted on a monthly basis.

The University of California, Santa Cruz is an Affirmative Action/Equal Employment Opportunity Employer, committed to excellence through diversity. We strive to establish a climate that welcomes, celebrates, and promotes respect for the contributions of all students and employees.

Inquiries regarding the University's equal employment opportunity policies may be directed to: Office for Diversity, Equity, and Inclusion at the University of California, Santa Cruz, CA 95064; (831) 459-2686. Under Federal law, the University of California may employ only individuals who are legally able to work in the United States as established by providing documents as specified in the Immigration Reform and Control Act of 1986. Certain UCSC positions funded by federal contracts or sub-contracts require the selected candidate to pass an E-Verify check.

More information is available [here](#) or from the Academic Personnel Office (APO) at (831) 459-4300.

As of January, 1, 2014, UCSC will be a [smoke & tobacco-free campus](#).

If you need accommodation due to a disability, please contact the Academic Personnel Office at apo@ucsc.edu (831) 459-4300.

VISIT THE APO WEB SITE AT: <http://apo.ucsc.edu>

Rev 10/2012