The Division of Undergraduate Education (https://www.ue.ucsc.edu/) at the University of California, Santa Cruz (UCSC) invites applications for the College Provost at Oakes College, under the direction of the Vice Provost and Dean of Undergraduate Education (VPDUE). The College Provost at Oakes College will provide leadership for academic initiatives at the college that respond to current issues, engage students and faculty, and relate to the college theme. College Provosts also provide college leadership in the area of student academic support and overall student success, including academic advising. Provosts work with a College Administrative Officer and other staff in Colleges, Housing and Educational Services (CHES) to create a stimulating living/learning environment where academic excellence and civic responsibility are stressed. Information on Oakes academic life is available at: https://oakes.ucsc.edu/.

Applicants with expertise in administration and/or fundraising are strongly encouraged to apply.

THE COLLEGE PROVOST WILL:

- Provide leadership in the areas of academic advising as well as development of programs focused on increasing retention and achieving graduation in four years or less.
- Work with the college community to develop centers of academic excellence such as honors opportunities, focused residential clusters, interdisciplinary research opportunities, and leadership and service programs.
- Develop and support an intellectual community among faculty.
- Work with campus development officers to steward current contributors and cultivate alumni, parents, and students to be donors to the college.
- Coordinate and, at times, teach college courses, including core and other courses.
- Ensure appropriate oversight of college-sponsored academic courses and programs, in coordination with college and program faculty. Develop new college courses when feasible. Recruit faculty to teach and provide a written evaluation of faculty members’ contributions for consideration in personnel actions.
- Serve as an adjudicator of and adviser on academic misconduct cases.
- Serve on the Council of Provosts. Provide advice to the campus (both Senate and Administration) on issues of undergraduate education, with specific focus on lower-division educational issues.
- Serve on provost search and review committees, as well as the Divisional Committee on Academic Personnel (DivCAP), as needed.
- Effectively supervise and mentor college academic faculty and professional staff positions in the college (e.g. advising staff, lecturers, college academic program coordinator, and appointed chairs).
- Manage and report on funds in accordance with system, campus, and divisional policies.
- Represent the college to constituencies on and off-campus (current and prospective students, faculty, staff, parents, alumni, donors, greater Santa Cruz, and broader communities).


ACADEMIC TITLE
College Provost

SALARY
Compensation is based on the underlying faculty appointment, plus a stipend.

BASIC QUALIFICATIONS
Candidates must be members of the UCSC Academic Senate with tenure or security of employment (SOE) and have a record of leadership experience.

POSITION AVAILABLE
July 1, 2019
DURATION OF POSITION
Initial appointment will be for three years, including responsibilities over the summer. A review will normally occur in the third year if reappointment for an additional term is desired. College Provosts normally have a reduced departmental course load to allow them to teach a section of the college freshman course and/or undertake other provost duties. The distribution of teaching between the provost's college and division will be determined by agreement of the VPDUE in consultation with the provost's department chair and divisional dean.

APPLICATION REQUIREMENTS
Applications are accepted via the UCSC Academic Recruit online system. All documents and materials must be submitted as PDFs.

APPLY AT https://recruit.ucsc.edu/apply/JPF00553.
Please refer to Position # JPF00553-18T in all correspondence.

Documents/Materials
- Brief statement of interest and qualifications, including goals for the college and the candidate's ideas for improving the overall quality of undergraduate education at UCSC (required)
- Curriculum vitae (required)
- Statement that addresses past or potential contributions to diversity through research, teaching, and/or service (required)


RECRUITMENT PERIOD
Full consideration will be given to applications completed by September 28, 2018. Applications received after this date will be considered only if the position has not been filled. The position will remain open until filled, but not later than 6/30/2019.

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or protected veteran status. UC Santa Cruz is committed to excellence through diversity and strives to establish a climate that welcomes, celebrates, and promotes respect for the contributions of all students and employees. Inquiries regarding the University's equal employment opportunity policies may be directed to the Office for Diversity, Equity, and Inclusion at the University of California, Santa Cruz, CA 95064 or by phone at (831) 459-2686.

Under Federal law, the University of California may employ only individuals who are legally able to work in the United States as established by providing documents as specified in the Immigration Reform and Control Act of 1986. Certain UCSC positions funded by federal contracts or subcontracts require the selected candidate to pass an E-Verify check (see https://www.uscis.gov/e-verify). More information is available at the APO website (see https://apo.ucsc.edu/policy/capm/104.000%20.html) or call (831) 459-4300.

UCSC is a smoke & tobacco-free campus.

If you need accommodation due to a disability, please contact the Academic Personnel Office at apo@ucsc.edu (831) 459-4300.

VISIT THE APO WEB SITE AT http://apo.ucsc.edu

5/25/18