

DEANS

BOARD CHAIRS

RE: PARTICIPATION OF NON-SENATE MEMBERS IN SENATE ACTIONS

Dear Colleagues:

I write to reaffirm a statement issued by the Academic Vice Chancellor in 1986 on the role of non-Senate members in deliberations of Search Committees. Input from students, staff and non-Senate academics may be solicited by search committees as they consider which candidate to recommend for appointment. That input does not extend to access to a candidate's file and the right to vote on which candidates should be proposed for appointment.

This statement holds true for all personnel actions regarding members of the Academic Senate. The By-Laws of the Academic Senate and the Standing Orders of the Regents permit students or other non-Senate members to vote on curricular issues at meetings of Boards or Committees of Studies. A ruling of the Committee on Rules, Jurisdiction, and Elections held that non-Senate members may not vote on Academic Senate matters at meetings of Boards or Committees of Studies or at meetings of College Faculties. Non-Senate members may be invited to attend meetings of Faculties where no confidential personnel issues are discussed. On personnel matters, Senate By-Law 55 explicitly governs the voting rights of members of the Faculty. Only voting members of the Senate who are also members of a Faculty have the right to vote at meetings of that Faculty. Students and non-Senate faculty have an important contribution to make in many Board deliberations, but they may not have access to confidential personnel issues.

Sincerely,

Isebill V.Gruhn

Acting Academic Vice Chancellor

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January 30, 2003

DEANS

Dear Colleagues:

Re: Delegation of Authority to Approve Exceptions Allowing Participation of  
Non-Senate Members on Ladder Rank Search Committees

Effective immediately, I hereby delegate to you the authority to approve requests from Search Committee Chairs to allow full participation of non-Senate members on ladder rank search committees. Full participation includes access to a candidate's file and the confidential material contained in the file. This authority does not extend to requests for student participation in ladder rank searches. The campus will continue to follow policy (CAPP 100.500 Appendix A) that prohibits access to the confidential material in candidates' recruitment files to anyone other than ladder rank faculty.

This authority to approve exceptions to the above referenced policy may not be further delegated.

Sincerely,

John B. Simpson  
Campus Provost and  
Executive Vice Chancellor

cc: Chancellor Greenwood  
Assistant Vice Chancellor Brogan  
Director Hiramoto  
Divisional Academic Human Resources Coordinator  
Academic Human Resources

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