

June 8, 2012

ACADEMIC DEANS
DEPARTMENT CHAIRS
DIRECTOR BOLTE
UNIVERSITY LIBRARIAN STEEL
UNEX DEAN ROGERS

Dear Colleagues:

Re: Changes in Academic Recruiting Systems

Please share this information with affected members of your unit:

Senate Faculty Recruitment Goes Online in UC Recruit

On June 1, 2012, UCSC launched UC Recruit, an online academic recruitment system, initially supporting Senate faculty recruitments.

Branded as UCSC Academic Recruit ("Recruit"), this web-based system enables our applicants and their references to submit materials directly into the system and provides online access for search committee review. Adoption of UC Recruit is one of the Office of the President's "Working Smarter" initiatives.

UCSC Academic Recruit will interface with our existing DivData academic personnel system to support required documentation of academic recruitments.

Recruitments for non-Senate academic positions will continue using current methods of application receipt and committee review until these positions are brought into Recruit later in the 2012-13 academic year.

Changes in Terminology Affecting All Academic Recruitments

One change immediately impacting all academic recruitments is a new set of labels describing the status of applicants. These labels are shared across all UC Recruit-user campuses.

The new labels will apply to all new and currently open recruitments, both Senate and non-Senate. Updating of labels in currently open recruitments will be handled by the Academic Personnel Office (APO) during the month of June. Closed recruitments will retain the old terminology.

The [new list of applicant status labels](#) is available in the Faculty Recruitment Toolkit on the APO website.

Training Available

APO will provide hands-on training to hiring units –search committee members and support staff– on an as-needed basis. This training will cover system use and business processes. We will also be providing relevant training for deans and divisional staff.

Please contact Leslie Marple in APO, recruit@ucsc.edu or 459-3849, to arrange training or with questions regarding these changes.

Sincerely,



Pamela G. Peterson
Assistant Vice Chancellor

cc: Academic Department Managers
Academic Personnel Analysts
Divisional Academic Personnel Coordinators