April 4, 2022

ACADEMIC SENATE
DEANS
DEPARTMENT AND PROGRAM CHAIRS
POLICY-COVERED ACADEMIC EMPLOYEES
VICE PROVOSTS

RE: Issuance of Revised CAPM 407.690, 803.620, 600.311, and 602.330

Dear Colleagues:

I write to issue revised campus academic personnel policies 407.690, 803.620, 600.311, and 602.330. The revised policies are effective immediately. The policies are updated in CAPM, and may be found at https://apo.ucsc.edu/policy/capm/index.html.

The primary changes to these policies remain the same as the revisions that were put out for review on November 18, 2021, which are as follows:

• A modification of the salary increase-only options at barrier steps in the relevant series from “a modest off-scale salary increase, such as a quarter or a half step” to “a modest off-scale salary increase of one-third or two-thirds of a step.”
• Changes to the delegated authority for Professor and Teaching Professor series for certain off-scale salary increases and initial advancement above the campus salary limit.
• Technical updates to reflect that the Teaching Professor series is on a rank and step scale.

As a result of campus feedback, additional edits were made to CAPM 407.690 and CAPM 803.620 to better reflect the inclusion of Teaching Professors (LSOE) in our campus policies.

In addition, I recognize that other questions and issues were brought up in response to these policy changes, and they may be considered and/or addressed separately or in future policy revisions.

Please direct any questions regarding these revised campus policies to the Academic Personnel Office, apo@ucsc.edu.

Sincerely,

Lori Kletzer
Campus Provost and
Executive Vice Chancellor

CC: Academic Senate Office
Academic Personnel Office
Administrative Records
Divisional Academic Personnel Coordinators